Examiner: Worky, N. Serial #: 09/425, 124

Date Reviewed: 5/17/05 CD

RED FOLDER CHECKLIST (COUNT)

LIE's are responsible for reviewing cases "BEFORE" counting them: Verify that the Office action is complete with all pages present is missing PTO Form missing from folder but is listed on PTO-892 Document # present but not listed on PTO-892 Document # on the 892 forms doesn't match Document# Serial number on PTO-892 does not match application number PTO-1449 not signed and dated Class/Sub Class boxes on 1449 not complete or lined through Verify that a Primary Examiner or SPE signs the Office action Detailed action not signed by primary or SPE PTO form _____ is not signed Verify that all previously filed papers have been entered has not been entered in palm Terminal Disclaimer has not been approved by paralegal Other: